



अधिकाषी विकास केन्द्र
मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद-211004
Executive Development Centre
Motilal Nehru National Institute of Technology Allahabad-211004

Ref. No. 2609-1/EDC/2013-14

Date: September 26, 2013

NOTICE

New Room tariff, food charges, terms and conditions for room allotment as given below will be effective from 15th October, 2013:

1. New room tariff including a complimentary breakfast facility (Rs. 50/- per occupant) as follows:

		A/C Rooms	Non A/C Rooms
Official	Single Occupancy	300.00	200.00
	Double Occupancy	350.00	250.00
Personal	Single Occupancy	500.00	400.00
	Double Occupancy	600.00	450.00

2. Terms and conditions for EDC room allotment:

1. Request for rooms has to be sent on the prescribed format between 9:00 AM to 5:00 PM, Monday through Friday at least 3 days in advance.
2. Personal booking is discouraged, except for close relatives of the staff members/ faculty of the Institute
3. Booking needs to be cancelled at least 24 hours before the arrival time.
4. All official bookings will need prior approval of the Director/Registrar or Head of the department.
5. Additional guest above 12 years are not allowed to stay. Additional guest below the age of 12 years are allowed after paying Rs. 50/- per guest against complimentary breakfast.
6. The room will be allotted accordingly to following priority list in order:
 - a. Institute Academic Guest / Institute Administrative Guest.
 - b. Institute Guest for Training and Placement purposes.
 - c. Faculty / Staff guest.
 - d. Guest of student.

(In addition to above, only parents/guardian of students are allowed to get accommodation in EDC)
7. Smoking and consumption of alcohol / spirit / drug is strictly prohibited in EDC. In such cases, occupant will have to vacate the room. MNNIT is a no-smoking campus.
8. All the guests must produce identity card at the time of application/room occupancy.

3. Menu items and Rates for Breakfast, Lunch and Dinner :

Item	Rate	Menu
Breakfast (7:30 AM-9:00 AM)	Complementary	Option 1: Paratha, Sabjee, Tea/Coffee, Pickle. Option 2: Bread Butter, Corn flakes-milk, Tea/Coffee. Option 3: Bread, Butter, Omelet/ Boiled Egg, Tea/Coffee.
Lunch (1:00 PM-2:30 PM)	Rs. 75.00	Two Seasonal Vegetables, Dal, Tawa Roti, Curd/ Raita, Steam Rice, Salad, Sweet.
Dinner (8:00 PM-9:30 PM)	Rs. 75.00	

4. Menu items and Rates for special meals such as for PhD Viva, Official Meetings etc. :

Item	Rate	Menu
Lunch (1:00 PM - 2:30 PM)	Rs. 125.00	One Seasonal Vegetables, one Paneer Dish, Dal, Tawa Roti, Poori/Cachori, Curd, Raita, Pulav/Jeera Rice, Salad, Sweet/Icecream.
Dinner (8:00 PM - 9:30 PM)	Rs. 125.00	

This Notice is issued with the approval of the Competent Authority.

(Mayank Pandey)
Associate Faculty In-Charge

(G.P. Sahu)
Officer In-charge

Copy to:

1. Director for information
2. All committee members
3. All Heads of Department / All Deans
4. All Faculty In-charges/All Officer In-charges/ All Section In-charges
5. Coordinator Computer Centre to upload the information on MNNIT Intranet